

BICESTER STRATEGIC DELIVERY BOARD - NOTES – 25 JANUARY 2018

MEETING: Bicester Strategic Delivery Board	Board Members:	Jenny Barker (Cherwell District Council (CDC)) Lesley Tims (Environment Agency (EA)) Peter Cox (Bicester Chamber of Commerce) Phil Shadbolt (Bicester Vision) Rosie Rowe (NHS Clinical Commissioning Group (CCG)) Ian Collinson (Homes England (HE)) Attendance as required (DCLG)	
DATE AND TIME: 25 January 2018 at 10:30am	Cllr Barry Wood (CDC) (Chairman) Cllr Ian Hudspeth (OCC) Cllr Colin Clarke (CDC) Cllr Richard Mould (BTC) Cllr Lynn Pratt (CDC) Cllr Les Sibley (BTC) Cllr Rose Stratford (BTC) Cllr Lawrie Stratford (OCC) Cllr Michael Waine (OCC)		
VENUE: Meeting Room, 1st Floor, Franklins House, Wesley Lane, Bicester, OX26 6JU			
	TOPIC	PURPOSE	RESP.
	Welcome	The Chairman welcomed Lesley Tims, Strategic Planning & Engagement Manager, Environment Agency and Ian Collinson, Senior Planning Specialist, Public Sector Land at Homes England as Board Members. Ian Collinson advised Homes England was formally launched earlier this month, replacing the former Homes and Communities Agency. This is more than a name change. The new, expanded organisation will play a far bigger role in investing in supply and intervening in the market to help deliver the government's target for building 300,000 homes a year by the middle of the next decade. It will use its land, finance, planning and compulsory purchase powers and expertise to accelerate the supply of new homes and address affordability issues and work with our partners to drive up the quality of places.	
1.	Apologies	Cllr Lawrie Stratford; Peter Cox (Bicester Chamber of Commerce) – Ben Jackson attending as rep; Adrian Colwell and Jenny Barker (CDC).	
2.	Notes of previous meeting and matters arising	The Board agreed the notes of 25 January with updates included in items below and the following noted: <ul style="list-style-type: none"> • Item 3 – Task & Finish Panel – Healthy New Town – that the Board's request for consideration to be given to implementing a "Health Walk" in the town centre be raised. • MIPIM feedback to be presented at the March board meeting. 	RR MC

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		<p>Project updates:</p> <p>10 minute town health route – looking to develop a route in partnership with Bicester Town Council and Oxfordshire County Council. Route to be piloted at the cultural festival in June, through the summer then decide if it should be permanent. The town centre shops are also positive for the route.</p> <p>Community Activation Summit – summit held on support for older people with relevant providers and commissioners and the voluntary sector. Action Plan agreed and being taken forward with support for HNT partners.</p> <p>Bicester employers – slow start due to limited resources. Currently working with Bicester Chamber of Commerce and Bicester Vision. Good progress being made. Discussions ongoing to widen the scheme to include wellbeing for teachers; and keen to contact the supermarkets. Please forward any contacts to Rosie.Rowe@cherwell-dc.gov.uk.</p> <p>Eat Out Eat Well Scheme – working closely with the Environmental Health (EH) Team at CDC to launch the scheme. The EH Team are asking employers to improve what they are offering. Looking to include catering outlets in the project.</p> <p>Social prescribing – scheme developed for Bicester by working with practices to devise a model of care for those in social need – isolated and lonely. The scheme has been adopted for the rest of CDC and West Oxon. A bid has been submitted for national funding from the Department of health in partnership with Citizens Advice North Oxfordshire and South Northants.</p> <p>Bids – social prescribing (as above) submitted for £169,602 (for a 4 year scheme). Q4 NHS England funding received £65,000.</p> <p>A video was shown that will be used with other districts, county wide meetings and the Clinical Commissioning Group (CCG) to share learnings. If you would like to use the video, please contact Rosie.Rowe@cherwell-dc.gov.uk.</p> <p>Board comments:</p> <p>Bicester, a dementia friendly town - Cllr Richard Mould advised a working party has been set up to start exploring options for the project.</p> <p>Town Health Route – Board advised that stakeholders from the ‘Wayfinding’ project should</p>	All
3.	Task and Finish Panel – Healthy New Town (HNT)		All

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		<p>be involved to help take forward the ‘Town Trail’/ health walk in the town centre.</p> <p>Homes England expressed an interest to be involved in the April event.</p> <p>Clarification on 5.2 Built Environment and the Green Infrastructure (GI) toolkit:</p> <p>The Green Infrastructure evaluation toolkit was used by Oxford Brookes students to collect responses from Bure Park users to find out the barriers and how to encourage people to use the park.</p> <p>Garth Gazette – an activities pull out was included in the Winter edition which has been very popular and people from outside of Bicester have also asked for a copy. Additional copies were printed and funded by the HNT project. Spare copies still available at the Town Council – consider circulating these to adjacent villages, which don’t normally receive it.</p> <p>The Board noted and agreed the report.</p>	
4.	Task & Finish Panel – Choice and affordability in Housing	<p>Housing delivery - since the last meeting, the Annual Monitoring Report (AMR) has been published which confirms the 2016/17 housing delivery figure of 371 completed units, which is above the housing trajectory figure of 321 units. With a total of 1102 for Cherwell, this puts Cherwell towards the top of the list with councils for house building. As at 1 April the housing land supply is 5.5 years but this likely to increase to 7 years.</p> <p>Windfall sites – Homes England have now acquired the former Magistrates Court in Queens Avenue. One Public Estate funding has been gained to explore a number of areas of public sector land at Queens Avenue and the Magistrates Court in Bicester. Desire to see future development of this area adopted as SPD.</p> <p>Cllr Lynn Pratt congratulated the Build! Team on the development at Old Place Yard which compliments the area. Action the Bicester Team to find out what is happening to the library.</p> <p>The Board noted the content of this report.</p>	Bicester Team
5.	Garden Town update	<p>Garden Town Capacity Funding – the Funding Agreement has now been signed for £500k. This will enable a development brief for the Queens Avenue site to be produced, which complements the One Public Estate work on relocating the Blue Light services. The capacity funding will also be used to look at the central corridor and potential opportunities to relieve congestion – this ties in with aspirations in the Local Transport Plan (LTP4) and the</p>	

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		<p>HNT programme. Options will also include feasibility of a new Park & Ride site north of the town and improved access and connectivity to employment sites and Graven Hill. The funding will also enable discussions to commence with the gas provider so there is no risk/delay to building out new homes. Draft business case to be submitted to DCLG for capital funding. Outcome March 2019.</p> <p>Capacity Funded Studies – Bicester Masterplan delayed, consultation to take place in Spring and all Bicester Members will be briefed ahead of this taking place. On schedule for adoption before end of 2018. The Masterplan will be an SPD to Local Plan Part 1. It is unable to set new policy but can set flesh out strategic guidance.</p> <p>Motorway junction – to be brought to the March Board meeting.</p> <p>Eastern corridor design principles – capacity improvements needed, identified as part of the work for the adopted Local Plan Part 1. Technical workshops in February, study to be finished by March. Findings will be presented to this meeting and the project will be taken forward to detailed design by OCC's Major Infrastructure Delivery team.</p> <p>Refreshed Vision – from work undertaken with this Board, stakeholders and consultation with members of the public, three essential elements were identified – Quality homes, Effective Infrastructure and Bright Prospects for All (see Appendix A).</p> <p>The Board endorsed the Vision subject to additional definitions in terms of:</p> <ul style="list-style-type: none"> • Ambitions for education, amenities and green spaces in Bicester • Emphasis on key employment. <p>Cllr Michael Waine raised concern re the London Road level crossing and the ownership and responsibility for this work. Action a new Task and Finish Panel to be created to include Cllrs Wood, Hudspeth. Cllr Hudspeth to lead. The Board endorsed the Vision and noted the progress.</p>	Maria Curran
6.	Bicester Project update	<p>Completed projects marked in the table.</p> <p>Wayfinding project – post outside Southwold Primary School shows as “coming soon”. Action MC to follow up.</p> <p>Cllr Michael Waine asked who owns the monolith and sign post on Churchill Road and</p>	Maria

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		Buckingham Road and how will it be maintained?	Curran
7.	Project Bids	<p>Project bids submitted</p> <p>SEMLEP – an Expression of Interest submitted for Green and Blue Infrastructure and biodiversity enhancements. Outcome expected around April. Environment Agency offered support if required.</p> <p>Healthy New Town – two successful bids awarded – extended use of health routes including app-based progress tracking including charging and Bluetooth connectivity; and HNT evaluation.</p> <p>Awaiting outcome - Housing Infrastructure Fund (HIF) – for Howes Lane Tunnel, expected end February. Cllr Waine advised track possession still on course for Christmas 2019 period.</p> <p>Successful - ESIF European funding – Low Carbon Innovation funding for 3 years to include contribution to the eco business centre. Bid successful and delivery partner agreement being drafted by OCC.</p>	
8.	Risk Log	Updates on items 1d, 2c, 3d, 4b.	
9.	Press release summary and agreed communication messages	<p>The press releases were noted and the 3 key communication messages are:</p> <ul style="list-style-type: none"> • Healthy New Town and programme of events and prospects for social prescribing • Garden Town report and progress made. • Vision for Bicester 	Bicester Delivery Team - Comms
10.	Forward Plan	<p>The Board noted the content of the Forward Plan</p> <p>Board requested an understanding of future potential funding and welcomed a Growth Deal update at a future meeting.</p>	All to note
11.	Perch Co-working	A visit to the innovation hub in Franklins House followed the meeting.	
	Date of next meetings	Venue: Franklins House, Bicester: 2018 dates: 29 March, 19 July, 18 October	All to note